

**Invitation of quotation**  
**For**  
**Double Sided Aprons and Thyroid Shields**  
**At**  
**All India Institute of Medical Sciences, Jodhpur**

Inquiry No. : Admin/Gen/59-02/2019-AIIMS.JDH

Inquiry Issue Date : 28<sup>th</sup> December, 2019

Last Date of Submission : 03<sup>rd</sup> January, 2020 at 05:00 PM.



**All India Institute of Medical Sciences, Jodhpur**

Basni Phase - II, Jodhpur – 342005, Rajasthan

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**Invitation of quotation for Double Sided Aprons and Thyroid Shields at AIIMS Jodhpur**

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Jodhpur for Double Sided Aprons and Thyroid Shields for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 03.01.2020 05.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

**“QUOTATION FOR DOUBLE SIDED APRONS AND THYROID SHIELDS AGAINST INQUIRY NO. ADMN/GEN/59-02/2019-AIIMS.JDH” DUE ON 03.01.2020 05.00 PM”**

**1. Terms & Conditions:**

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in “**Quotation Box**” located in Administration Block of AIIMS, Jodhpur.
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Rajasthan / Central Government.
  - The firm shall have valid GST/Other taxes and IT PAN.
  - **The firm should not be black listed by any Govt. Agency/Dept.**
- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and

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rejected accordingly. Any conditional quotation shall be rejected summarily.

- K) **Delivery Period** – within 30 days from Purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the AIIMS Jodhpur.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Jodhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the contractor.
- O) AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.
- P) AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

**2. Special Terms & Conditions:**

- A) **Bidder must quote the product as per specification provided in Annexure 1.**
- B) **Catalog must be attached with quotation for technical evaluation.**
- C) **The Bidder must submit the GSTIN Registration and PAN Card self-attested copy with the quotation.**
- D) **The supplier may be asked to submit the sample of quoted make for technical evaluation, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.**

**Administrative Officer**

Encl.: Annexure 1 (Specification)  
Annexure 2 (Format of price bid)

**Annexure 1**

S.No	Name of Items	Quantity
1.	Double Sided Aprons and Thyroid Shields	05 Unit

**Specification of Double Sided Lead Apron of LE 0.50 mm Pb complete:-**

- The Double sided aprons should have frontal area protection 0.5mm Pb for the entire width of the front area, and have protection 0.25 mm Pb.
- The manufacturer should have latest and valid ISO 13485 2016 certificate.
- The manufacturer and product should be listed and registered with USFDA.
- The manufacturer should have Japanese Medical Device Registration Certificate.
- The manufacturer should have latest and valid CE certificate for product based on new CE directive EU 425(2016). The Notified body who has given this certification should be authorized by EU for issuing such certificate. Notified body no on CE Certificate and the product is mandatory.
- X-Ray Protective material should be tested as per latest IEC standard 61331-3-2014 and EC type examination report from an authorized lab should be enclosed. The brand name identifying with type of x-ray protection material also should be mentioned in EC type examination report.
- Kilograms per square meter weight of core material should be mentioned on product label and it same should match with test report of lab that has tested core material for CE certificate.
- Covering Fabric o Aprons Should be stain free and water repellent.
- Covering Fabric of aprons should be anti-microbial and anti-bacterial. Test report of a recognized Laboratory for the same should be submitted.
- The basic core material should meet LE from kVA 50-110 as per IEC 61331-1:2014 standards. Example: if for making 0.50,2 Layer of 0.25 is used then test report of 0.25 must be submitted.
- Strong apron hanger should be provided with double sided apron.

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- Manufacturer should provide Six-inch wide belt around waist for back support.
- Manufacturer should be able to manufacturer double sided Apron in any sizes.

**Note:- The supplier may be asked to submit the sample of quoted make for technical evaluation, to the AIIMS Jodhpur, if required. The expenditure incurred for technical evaluation for the items will be borne by the supplier.**

**[On the letterhead of firm]**

**ANNEXURE "2"**  
**PRICE BIDFORM**

To,

Administrative Officer,  
AIIMS, Jodhpur.

Dear Sir,

1. I/We ..... Submitted the quotation for Enquiry No. "QUOTATION FOR DOUBLE SIDED APRONS AND THYROID SHIELDS AT AIIMS AGAINST THE INQUIRY NO. Admn/Gen/59-02/2019-AIIMS.JDH" DUE ON 03.01.2020 05.00 PM for Double Sided Aprons and Thyroid Shields at AIIMS Jodhpur".

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

3. I/We hereby offer to supply at the following rates.

S. No	Particular	Qty	Required Make	Price/Unit Exclusive of GST (INR)	GST/ Other Taxes	Price/ Unit Inclusive of GST (INR)	MRP
1.	Double Sided Aprons and Thyroid Shields	05 Unit					

**Note:-**

- The Bidder must quote only recommended Make & Model.**
- The Bidder must submit the GSTIN Registration and PAN Card self-attested copy with the quotation otherwise quotation will be REJECTED.**
- The bidder must quoted their quotation only in above said format on the letter of firm otherwise quotation will be REJECTED.
- Catalog must be attached with quotation for technical evaluation.
- The supplier may be asked to submit the sample of quoted make for technical evaluation, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.**

Date \_\_\_\_\_

(Name) \_\_\_\_\_

Place \_\_\_\_\_

Name of Firm/Company/Agency \_\_\_\_\_

GSTIN No.: \_\_\_\_\_

Bank Name:- \_\_\_\_\_

Bank Account No.: \_\_\_\_\_

IFSC Code:- \_\_\_\_\_

Branch Name: \_\_\_\_\_

Phone No. \_\_\_\_\_

Email: \_\_\_\_\_

(Signature of Authorized Person) \_\_\_\_\_

Seal: \_\_\_\_\_